



Scuola Superiore per Mediatori Linguistici “P. M. Loria”

Decreto Ministeriale 30.09.2005

via F. Daverio, 7 | 20122 Milano

Tel. +39 02 57968301 Fax +39 02 5511846

ssml.pmloria@umanitaria.it

www.umanitaria.it

Institutional Factsheet

1. Institutional Information

1.1. Institutional details

Name of the institution	Scuola Superiore per Mediatori Linguistici “P.M. Loria” – Società Umanitaria
Erasmus Code	I MILANO27
PIC	894242613
Institution Web site	https://www.uniuma.it/
International relations office Web site	https://www.uniuma.it/ufficio-relazioni-internazionali/
Online course catalogue	https://www.uniuma.it/

1.2. Main contacts

Contact person	Prof.ssa Federica Stizza
Responsibility	Director of the International Relations Office Erasmus Institutional coordinator
Contact details	International Relations Office (IRO) Via F. Daverio, 7 – 20122 Milano – Italy Phone: +39 0257968366 - Email: erasmus@uniuma.it
Contact person	Valerio Bignamini
Responsibility	Executive Officer – Mobility coordinator
Contact details	Phone: +39 0257968364 - Email: erasmus@uniuma.it
Contact person	Valerio Bignamini
Responsibility	Bilateral Agreements / Staff mobilities
Contact details	Phone: +39 0257968364 - Email: erasmus@uniuma.it
Contact person	Valerio Bignamini (students)
Responsibility	Contact person for incoming students
Contact details	Phone: +39 0257968364 - Email: erasmus@uniuma.it
Contact person	Valerio Bignamini (students)
Responsibility	Contact person for outgoing students
Contact details	Phone: +39 0257968364 / +39 0257968366 - Email: erasmus@uniuma.it
Contact details	International Relations Office (IRO) Via F. Daverio, 7 – 20122 Milano – Italy Phone: +39 0257968364 - Email: erasmus@uniuma.it



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2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	English and/or Italian Language	B1 English generally recommended
Staff Mobility for Teaching	Any	English and/or Italian Language	B2 Italian or English

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

2.2. Additional requirements

For student mobility

- The home university will send by e-mail to erasmus@uniuma.it the list of their selected students. However, nominations can also be made through Erasmus+ Without Paper (EWP), for partners that use those systems.

Nomination Deadlines

Autumn term	May 15 th
Spring term	October 15 th

VERY IMPORTANT: The Exchange Students Applications WILL NOT BE PROCESSED if the LEARNING AGREEMENT sent is not duly signed and stamped by the home university.

For staff mobility, the "Teaching assignment programme" or "working programme" form duly filled in and signed by home university should be sent to IRO.

The BES Office was created to attend to members of the university community with **special needs** derived from the disability or any other ways of difference in front of the majority of the population, being its committed main objective to facilitate the full integration of the students, teaching and administrative staff that, for physical, sensorial, psychic or socio-cultural reasons, experience difficulties or external barriers to an adequate, egalitarian and beneficial access to the university life.

2.3. Calendar

2.3.1. Participants Application Deadlines

Autumn term	June 15 th
Spring term	November 15 th



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2.3.2. Decision Response

We will send our decision within 6 weeks after receipt of the participant's full application.

2.3.3. Transcripts of Records

Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at our institution.

3. Additional information

3.1. Grading system

The results obtained by the student in each of the subjects will be graded according to the following numerical scale of 18-30:

<i>UNIUMA grading system</i>	<i>Description</i>	<i>ECTS grading table</i>
<i>30 – 30 e lode</i>	<i>Distinction</i>	<i>A</i>
<i>26 / 29</i>	<i>Excellent</i>	<i>B</i>
<i>23 / 25</i>	<i>Good</i>	<i>C</i>
<i>20 / 22</i>	<i>Good/pass</i>	<i>D</i>
<i>18 / 19</i>	<i>pass</i>	<i>E</i>

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact person	Valerio Bignamini (Students / Staff)
Responsibility	Contact person for incoming students/staff
Contact details	Phone: +39 0257968364 - Email: erasmus@uniuma.it
Website	https://vistoperitalia.esteri.it/home.aspx

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education: <https://education.ec.europa.eu/>. We will inform incoming students/staff of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Valerio Bignamini (Students / Staff)
Responsibility	Contact person for incoming students/staff
Contact details	Phone: +39 0257968364 - Email: erasmus@uniuma.it
Website	https://www.uniuma.it/ufficio-relazioni-internazionali/

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and



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information sources:

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Website	<ul style="list-style-type: none">• https://www.uniuma.it/ufficio-relazioni-internazionali/• https://erasmusu.com/it/erasmus-milano/affitto-studenti• https://housinganywhere.com/it/s/Milano--Italia/affitti-per-studenti