



# UNIVERSITE TOULOUSE CAPITOLE FACTSHEET



## INTERNATIONAL RELATIONS CONTACTS

Head of International Relations Office  
Loïc Demeester  
[loic.demeester@ut-capitole.fr](mailto:loic.demeester@ut-capitole.fr)  
+33 (0) 5 61 63 39 14

Incoming students Coordinator  
Agnès Tersou  
[agnes.tersou@ut-capitole.fr](mailto:agnes.tersou@ut-capitole.fr)  
+33 (0) 5 61 63 35 43

Outgoing students Coordinator  
Vincent Redaud  
[vincent.redaud@ut-capitole.fr](mailto:vincent.redaud@ut-capitole.fr)  
+33 (0) 5 61 63 36 25

Toulouse School of Economics (TSE)  
Geneviève Doumeng  
[genevieve.doumeng@ut-capitole.fr](mailto:genevieve.doumeng@ut-capitole.fr)  
+33 (0) 5 61 63 37 63

Toulouse School of Management  
(TSM)  
Cécile Grégoriades  
[international@tsm-education.fr](mailto:international@tsm-education.fr)  
+33 (0) 5 61 63 56 28

Rodez Institute of Technology (IUT of  
Rodez)  
Coralie Rivière  
[ri@iut-rodez.fr](mailto:ri@iut-rodez.fr)  
+33 (0) 5 65 77 15 64

European School of Law (ESL)  
Double degree programmes  
[esl@ut-capitole.fr](mailto:esl@ut-capitole.fr)

Institution Name : Université Toulouse Capitole  
Erasmus Code : FTOULOUS01  
EUC : 51063  
Post Address : 2, rue du Doyen Gabriel Marty  
31042 Toulouse Cedex 9  
France  
Phone : +33 (0)5 61 63 35 00  
Website : <http://www.ut-capitole.fr/internationalrelations>  
International Office : <http://www.ut-capitole.fr/incoming-students/>

## ACADEMIC INFORMATION

FACULTIES	SEMESTER DATES
<a href="#">Faculty of Law &amp; Political Science</a> <a href="#">Toulouse School of Economics (TSE)</a> <a href="#">Toulouse School of Management (TSM)</a> <a href="#">Faculty of Administration &amp; Communication</a> <a href="#">Faculty of Information Technology</a>	Fall: September - December Spring: January - May <a href="#">Online academic calendar</a>
LANGUAGE OF INSTRUCTION	GRADING AND CREDITS
French – English, depending on the Faculty & lectures	Credits system : ECTS Grading Scale: 0 - 20



### COURSE CATALOGUE

Students in exchange programme: [Course Offer](#)

Students not in exchange programme: [Course Offer](#)

Staff mobilities: Contact person, Agnès Tersou, [agnes.tersou@ut-capitole.fr](mailto:agnes.tersou@ut-capitole.fr)

## NOMINATION & APPLICATION DEADLINES

E.mail for nominations: [incomingstudents@ut-capitole.fr](mailto:incomingstudents@ut-capitole.fr)

Applications/information on students nominated must reach our institution by:

	Nomination	Application
Fall term	April 15th	April 20th
Spring term	October 15th	October 20th

We will send our decision within 2 weeks.

## GRADING SYSTEM

GRADING SCALE AT UT CAPITOLE	ECTS GRADE	DISTINCTIONS	% OF SUCCESSFUL STUDENTS NORMALLY ACHIEVING THE GRADE
16 – 20	A	Very good (First class honours / Summa Cum Laude)	10 %
14 – 15.99	B	Good (Upper second class honours / Insigni Cum Laude)	25%
12 – 13.99	C	Satisfactory (Second class honours / Magna Cum Laude)	30%
11 – 11.99	D	Minimum Pass (Cum Laude)	25%
10 – 10.99	E	Minimum Pass (Cum Laude)	10%
8 - 10	FX	Insufficient	Fail : some more work required before credit can be awarded
< 8 / absent	F	Insufficient	Fail : considerable further work is required

A Transcript of Records will be issued no later than 4 weeks after the assessment period has finished at our institution.

## LANGUAGE REQUIREMENTS

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

TYPE OF MOBILITY	SUBJECT AREA	LANGUAGE OF INSTRUCTION	LEVEL
Student mobility for Studies	Any	French – English depending on the Faculty & lectures	B2* – Certificate required
Staff mobility for Teaching	Any	French, English	C1* – no certificate required

\*Level according to Common European Framework of Reference for Languages (CEFR):  
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

**Exchange students are required to send a language certificate** as part of their application. The certificate will be in French and/or in English depending on the lectures chosen at the University Toulouse Capitole.

FRENCH LANGUAGE <i>minimum requirements</i>	ENGLISH LANGUAGE <i>minimum requirements</i>
<b>DEL F</b> : Diplôme d'Études en Langue Française : <b>B2</b> <b>DAL F</b> : Diplôme Approfondi de Langue Française <b>TCF</b> : Test de Connaissance du Français : <b>450</b>	<b>CAMBRIDGE – FCE, CAE, CPE</b> <b>IELTS (Academic module) overall 6</b> <b>TOEFL iBT : 79</b> <b>TOEIC : 785</b>  <i>TOEFL ITP is not accepted</i>

## STUDENTS & STAFF WITH DISABILITIES

Visit our website:

[Disabled students service](#)

Contact person in International Relations Office: [nathalie.castex@ut-capitole.fr](mailto:nathalie.castex@ut-capitole.fr)



## PRACTICAL INFORMATION

CHECK OUR WEBSITE : <https://www.ut-capitole.fr/incoming-students/you-re-an-exchange-student/>

### VISA

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

<https://www.ut-capitole.fr/incoming-students/applying-for-a-residence-permit-364788.kjsp?RH=1541674311657>

### INSURANCE

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided.

### HOUSING

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

<https://www.ut-capitole.fr/campus/practical-information/accommodation-858871.kjsp?RH=1541674214593>

For Visa, Insurance and Housing, information and assistance can be provided by the following contact points and information sources:

Incoming students/ staff Coordinator

Agnès Tersou

[agnes.tersou@ut-capitole.fr](mailto:agnes.tersou@ut-capitole.fr)

+33 (0) 5 61 63 35 43



## TERMINATION OF THE AGREEMENT

In the event of termination or amendment of the agreement by either party, notice will be given by October of the preceding year. This means for example that a unilateral decision to discontinue the exchanges notified to the other party by 1 October 2017 will only take effect as of 1 October 2018. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.